



TASK FORCE SECRETARIAT
SINDH ENHANCING RESPONSE TO REDUCE STUNTING PROJECT PLANNING
AND DEVELOPMENT DEPARTMENT GOVERNMENT OF SINDH

SITUATIONS VACANT

Applications are invited for the following vacancies in the Provincial SUN Secretariat, Task Force Secretariat for Nutrition.

S. No	Name of Post	Qualification	Experience
1	Program Policy Officer	<p>Minimum Advance University Degree in Public Health, Nutrition, and Social Sciences OR Equivalent from an HEC recognized institution.</p> <p>Must have Excellent communication, organizational skills and ability to work in a team. Computer skills, including word processing, spread sheet and other software packages/ systems is required. Language: Fluency (Level C) in English and Urdu is required and knowledge of local language will be an asset.</p>	<p>At least 3 years of relevant working experience. Demonstrated technical knowledge in nutrition. Experience in strengthening (capacity development) of government and national agencies is desired. Experience in working at policy level forum and coordination among partners is highly desired.</p>
2	Program Assistant/Associate	<p>At least Bachelor's Degree in Business Administration, Social Sciences, or relevant field from HEC recognized institution. Must have Computer skills, including word and spread sheets is required, Knowledge of Government procedures. Knowledge of local language will be an asset.</p>	<p>At least 03 years of working experience contributing to implementation of programs, Experience in task management and financial management skills Desired, one-year experience working in international/national organizations,</p>

- The appointments are purely temporary/contractual basis and can be terminated with one-month notice period.
- Only shortlisted candidates will be called for tests/interviews after screening of their documents.
- In-service applicants can apply through proper channel.
- Female candidates are encouraged to apply
- No TA/DA is admissible for appearance of test or interview.
- TORs can be downloaded from the website www.aap.gos.pk
- Applications received incomplete or after due date shall not be entertained.
- Interested applicants must send their detailed CV, on or before 17th June 2021 through registered courier service or postal services at the address given below or through an email address aapsindh@gmail.com.



**Program Coordinator Nutrition
Bungalow No. F-4/1, Block-04,
KDA Scheme-05 Kehkashan,
Clifton, Karachi**